



## SchoolCash Online (SCO)

SchoolCash Online (SCO) (<https://lycee.schoolcashionline.com/>) is the payment platform for all non-tuition school fees, such as monthly daycare/study hall, afterschool programs, field trips, t-shirts, book fairs, and other miscellaneous items.

LILA families are required to use this site, and campus administration cannot accept any direct payment. It is the ongoing responsibility of each family to routinely access, review and keep their SchoolCash Online accounts current.

Creating your School Cash Online account:

1. Visit <https://lycee.schoolcashionline.com/>.
2. Select "GET STARTED TODAY."
3. Enter your first and last name (Please note that it is not your child's name but your own.)
4. Create a unique password. Remember that passwords are case sensitive and must be at least eight characters long containing one capital letter and one digital number.
5. Check your e-mail for the confirmation letter.
6. Click the link in the confirmation e-mail.
7. Log into your account using the information you entered.
8. For the School Board, type in L Y C and "Lycée International de Los Angeles" will show up. Choose this option.
9. Uncheck "Do you have the student number" and enter your student's first and last name along with their date of birth.
10. After the Success Screen appears you can add siblings to the account.

This procedure is a one-time process, and you will have ongoing access to your child(ren)'s fees. If you experience any difficulty, please contact SchoolCash Online at (866) 961-1803 or [parenthelp@schoolcashionline.com](mailto:parenthelp@schoolcashionline.com).